

ID	Grant Type	Project Title	Applicant	Amount Required
243	Community Area Grant	Chippenham Now in Then: Contemporary Writing from History	Creative Ecology Wiltshire	£1000

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Chippenham Now in Then: Contemporary Writing from History

6. Project summary:

In response to a growing interest by Chippenham residents in recording local history, a writing project will support residents to draw on the rich archives of the Wiltshire and Swindon History Centre. The project includes: an adult bi-monthly writers' group led by an experienced writer, a writer in residence at the centre, public lectures by published writers, workshops for young journalists and the production of a guide on how to use the archives for creative writing (area board funding sought). The writing will be featured on local radio, websites and in two professional performances (area board funding sought) which will inspire local audiences.

7. Which Area Board are you applying to?

Chippenham

Electoral Division

Chippenham Monkton

8. What is the Post Code of where the project is taking place?

SN15 3QN

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Heritage, history and architecture

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2012

Total Income:

£70341

Total Expenditure:

£67270

Surplus/Deficit for the year:

£3071

Free reserves currently held:

(money not committed to other projects/operating costs)

£0

Why can't you fund this project from your reserves:

We have no reserves.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost £22560

Total required from Area Board £1000

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Preparation and delivery of a year\'s worth of bi-monthly writing workshops	10400	Arts Council England		14935
Writers in residence, guest tutors, public lectures	4600	Old Possums Practical Trust		4950
Schools and youth outreach	750	Skinner's Company Lady Neville Trust		1000
Local performances (actors, directors)	1900	Writers group fee		450
Production of how to use archives guide	1950	Public lecture fee		225

Project co-ordination	2250	
Communication costs	200	
Travel	135	
Evaluation	375	
Total	£22560	£21560

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

We calculate that over 10,000 people will benefit - 95 as active participants (budding writers and people interested in history) and an audience of over 10,000 locals whether through attending a performance or hearing extracts on radio or on websites. WW1 will be a strong, relevant theme. The project will actively connect young people with local history. Many of the participants are expected to be older people whose health and well being will be boosted by participation in a regular supported group.

14. How will you monitor this?

Tutors will be asked to report regularly on participants' feedback and achievements. The project co-ordinator will regularly attend the group for monitoring. Evaluations will be held (through a written questionnaire and an open discussion) two weeks into each term, plus at the end. Markers of success will be: numbers recruited, numbers retained, participants' learning, participants' satisfaction and enjoyment.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

There is a clear plan for the essential activities of the project to become self-sustainable. The project aims to mentor a writing group participant to take over from the professional tutor at the end of year 1. The writers will then pay a token amount for continuation of the group. Links with local radio, websites and other groups will continue to be harnessed to disseminate material. Schools and youth journalists involved will be involved in outreach by the Wiltshire and Swindon History Centre.

16. Is there anything else you think we should know about the project?

No. PLEASE NOTE THAT NONE OF THE AREA BOARD BID WILL BE USED FOR CEW RUNNING COSTS. INSTEAD IT WILL BE EARMARKED FOR TWO THINGS: THE PRODUCTION OF A GUIDE FOR LOCALS ON HOW TO USE THE ARCHIVES; AND A PERFORMANCE IN CHIPPENHAM OF LOCALS' WRITING.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.